



NHSACA EXECUTIVE COMMITTEE MEETING

Spring 2016 – Sunday, March 20 (9:00 AM) and Monday Morning, March 21 (8:00)

Terrace Room: 16th Floor of Suite Tower

Sunday, March 20, 2016 – 8:55 AM Start

- Call to Order: President Randy Johnson
- Appointed recording secretary Darin Boysen, State Executive Secretaries Representative
- Appointed Sgt. of Arms: Joe Cliffe
- Roll Call
- NHSACA Executive Committee members: Comments/Reports/Communications
 - President: Randy Johnson
 - 1st Vice President: Joe Cliffe
 - 2nd Vice President: Dave Dolan
 - 3rd Vice President: Kirk Price
 - Immediate Past President: Robbie Robinson
 - NHSSI Representative: Don Prokes
 - State Executive Secretaries Representative: Darin Boysen
 - Executive Director: Dave Dougherty

1) December 2015 NHSACA Executive Committee Minutes

2) Financial Report: Dave Dougherty

- a) Bank Statement/Financial Statement: Dave Dougherty
- b) Budget, YTD (2016 NHSACA Current Financial Spreadsheet)
- c) Outstanding Bills/Upcoming bills/expenses

Executive Director Salary Owed: 2015-16 \$24,500.00

Amount owed to Don: 2016 = \$2,500.00 2017 = \$2,500.00a

Motion to pay Don Prokes full \$5,000 by end of fiscal 2015-16 year with thanks for service and flexibility in payment: Dave Dolan

Second: Robbie

Approved: Unanimous

Executive Director expenses (Nov, Dec, Jan, Feb) \$1,189.64 (Randy will review original receipts on April 2 when he will be in Fargo)

Motion to Approve an Executive Director Cell Phone Stipend of \$55 per month starting April, 2017 by: Darin Boysen

Second: Robbie Robinson

Approved: Unanimous

Motion to Approve Financial Statement & Budget: Darin Boysen

Second: Joe Cliffe

Approved: Unanimous

d.) Outstanding Bills

- i. President's Ring: \$300.00
- ii. Biographies: \$1,000.00
- iii. Printing: \$1,800.00
- iv. Hall of Fame Awards: \$1,500.00
- v. COTY Plaques: \$8,500.00
- vi. Executive Director's Expenses: \$1,189.64
- vii. Tax Filing Status: Filed Quarterly report at the end of December



Motion to Pay to Outstanding Bills & Executive Director's Expenses: Kirk Price
Second: Robbie Robinson
Approved: Unanimous

- 3.) 2016 Convention Update: Randy Johnson, Dave Dougherty
 - a) Convention Schedule Report & Discussion
 - b) 2016 Leadership Class: Randy Johnson, Dave Dougherty Report
 - c) 2016 Hall of Fame Responses: Dave Dougherty Report
 - i. State Rosters
 - ii. Returned Data forms and Biographies
 - d) 2016 Hall of Fame Luncheon Update: Dave Dougherty
 - iii. Hall of Fame Awards Update: Bachmeier is making them now.
 - iv. Programs
 - v. Menu
 - e) 2016 National COTY Award Responses: Dave Dougherty Report
 - f) 2016 National COTY Award Banquet Update: Dave Dougherty
 - vi. Plaques: Ordered
 - vii. Rings (including president's ring)
 - viii. Programs
 - g) 2016 Registrations: Dave Dougherty
 - h) 2016 Vendors: Dave Dougherty
 - ix. Field Turf
 - x. Trans Lux (LED Scoreboards)
 - i) 2016 National Anthem Singers & Color Guards: Randy Johnson, Dave Dougherty
 - xi. VFW Post 1170 Honor Guard (General Session I & COTY Banquet)
 - j) 2016 General Session Speakers: Covered by Kentucky Coaches Association
 - xii. Jason Booher: Bus hit by Drunk Driver, will speak on dangers of drinking & driving
 - xiii. Kenny Davis: Member of US Olympic BB team defeated by Russia in controversial loss
 - k) 2016 College Credit Registration: Dave Dougherty
 - l) 2016 Social Functions: Randy Johnson, Dave Dougherty
 - xiv. Board Outing at Churchill Downs: Sunday, June 26th
 - xv. COTY/Hall of Fame/ Board of Directors Social: Monday, June 27th
 - m) 2016 Meal Functions:
 - xvi. "Built with Chocolate Milk" Luncheon, Monday June 27, 12:00 p.m.
 - xvii. Hall of Fame Induction Luncheon, Tuesday June 28, 12:15 p.m.
 - xviii. COTY Awards Banquet, Wednesday June 28, 5:00 p.m.
 - n) Review of Executive Committee Duties: Dave Dougherty
 - o) 2016 Anticipated Convention Revenue and Expenses: Dave Dougherty
 - p) 2016 Committee Assignments: Randy Johnson, Dave Dougherty
 - q) Work day Friday/Saturday stuffing packets, etc. – Duties & Schedule to TBA
- 4) COTY Nomination and Selection Process: Dave Dougherty
 - a) Excel Scoring Forms: Randy Johnson, Dave Dougherty, Issues, Changes and Discussion
 - b) Excel Scoring forms for Executive Director Scoring, Issues, Changes and Discussion
 - c) Differences with Athletic Director
- 5) Review On-line Registration Process: Dave Dougherty with Athletic Director Chair



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- 6) Updates on Sponsorships: Randy Johnson, Dave Dougherty
 - a) FlingGolf: March Push by e-mail
 - b) Game Day Wipes – Randy Johnson, Dave Dougherty – Fundraiser for Schools
 - c) IYCA – continue forward, but unable to attend Summer Conference
 - d) Built With Chocolate Milk – Summer Banquet, working to expand/financial limits per organization
 - e) Affinity Group: Gathering contact information lists from cooperating member states
 - f) Book – *What Works With Teens* (Website Affiliate Agreement)
 - g) Great American Media Services – *Coach & Athletic Director* Magazine to State member coaches – Darin Boysen, with direction from Dave Dougherty will approach state associations for new membership benefit Digital Magazine - \$1.50 subscription - \$0.25 per coach to NHSACA
- 7) Grant Writing for NHSACA
 - a. 501c3 vs. 501c6 – the 501c6 limits ability to earn grant money
 - b. Motion to for Dave Dougherty and Randy Johnson to investigate NHSACA to become a 501c3 and proceed if possible by Darin Boysen**
 - c. Second Robbie Robinson**
 - d. Approved: Unanimous**
- 8) 2015-2016 Dual State Paid Memberships: Dave Dougherty 15 States for 2015-2016
- 9) 2015-2016 NHSACA Board of Directors Spreadsheet: Randy Johnson, Dave Dougherty
 - a. Spreadsheet is on the NHSACA Website – Board Documents (Protected)
- 10) NHSSI Report: Don Prokes, Dave Dougherty
 - a. Bank Reconciliation – Checking: \$3,285.47, Investment Account: \$12,471.16
 - b. NHSSI-NHSACA Management Agreement
 - c. Motion for approval of NHSSI Report as given by Don Prokes by Joe Cliffe**
 - d. Second: Dave Dolan**
 - e. Approved: Unanimous**
- 11) Review of Sport Chairs: Randy Johnson, Dave Dolan – Reviewed & discussed replacements as needed, Dave Dolan to make contacts
- 12) Review of Regional Directors: Joe Cliffe, Kirk Price - Reviewed & discussed replacements as needed, Joe Cliffe to make contacts with even regions
- 13) Review of At-Large Directors: Dave Dougherty
- 14) Update of the NHSACA Website: Randy Johnson, Dave Dougherty
- 15) Project 50 Update: Randy Johnson
- 16) NHSACA Awards: Dave Dougherty
 - a. Distinguished Service Awards (All States have been notified)
 - i. Region1 – New York
 - ii. Region 2 – Virginia
 - iii. Region 3 – Florida
 - iv. Region 4 – Indiana
 - v. Region 5 – Kansas
 - vi. Region 6 – Minnesota
 - vii. Region 7 – Alaska
 - viii. Region 8 – Nevada
 - ix. Host – Kentucky will have a recipient
 - x. Montana – from 2015 in be included within state



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b. Carey E. McDonald National Citation recipient motion by Dave Dolan:

- i. Gelaine Orvik**
- ii. Rich Thompkins**
- iii. Jim Okler**

Second: Robbie Robinson

Approved: Unanimous

c. Dwight Keith Award recipient motion by Dave Dolan:

- i. Joe Tunnell**

Second: Don Prokes

Approved: Unanimous

17) 3rd Vice President Recommendations were discussed with directive to executive director

18) 2017 Convention Update: Joe Cliffe, Dave Dougherty

- a. Site: Embassy Suites; Peoria, Illinois – June 17-21, 2017

19) 2018 Convention Update: Dave Dolan, Dave Dougherty

- a. Site: Ramkota; Sioux Falls, South Dakota – June 16-20, 2017

20) 2019 Convention Update: Kirk Price, Dave Dougherty – no site finalized

21) Update on NHSACA Trademark: Dave Dougherty – paperwork and update submitted for approval

22) Mid-Month Newsletters:

- a. March: Dave Dolan
- b. April: Kirk Price
- c. May: Randy Johnson
- d. June: E-mail Blasts – Randy Johnson, Dave Dougherty
- e. July: Randy Johnson

23) Old Business

- a. Review Fall December 2015 Actionable Minute Items
 - i. 2016 Post Convention Surveys
 - ii. Reviewed Illinois plan for communicating with sport specific state associations
 - iii. Work to be completed on national newsletter

24) New Business

- a. 2016-17 Executive Director's Contract Joe Cliffe to present at summer board meeting

25) Executive Committee Meeting: Randy Johnson

- a. Saturday, June 25 – 1:00 PM (Galt House – Louisville, Kentucky)

26) Board of Directors Meetings: Randy Johnson

- a. Sunday, June 26 – 8:00 AM (Galt House – Louisville, Kentucky)

27) Meet with Galt House, Louisville CVB, Louisville Sports Commission, Jimmie Reed – Kentucky Coaches Association

28) Fall Executive Committee Meeting: Joe Cliffe

- a. Date: December 3-4, 2017
- b. Time & Location: TBA

Adjournment

- Monday, March 21, 2017 Meet with Hotel, Louisville CVB and Louisville Sports Commission, Kentucky Coaches Association